

# Taunton Town FC Risk Assessment Form (Spectators)

<b>Establishment:</b> Taunton Town FC	<b>Assessment Ref:</b> TTFC RA – CV-19-S	<b>Date:</b> 25/08/2020
<b>Department:</b> MATCH DAY PROCEDURES FOR SPECTATORS	<b>Assessment Type</b> (Note 1) tick as appropriate	
	Specific <input type="checkbox"/>	Generic <input checked="" type="checkbox"/>

<b>Activity/Process:</b> 1. This RA sets the conditions to allow Taunton Town FC to be a safe place to resume home competitive football matches and where the risk of COVID19 (CV19) infection whilst at Taunton Town FC is reduced As Low as Reasonably Practicably Possible (ALARP) <b>This RA covers:</b> a. Spectators & non-playing guests b. The elements of the process are in the list of hazards below. 2. Any mitigation identified in this RA will only be effective if properly briefed, understood and implemented. Those responsible and involved should always consider the CV19 risks for any task and constantly observe, assess and analyse the environment and adjust their working practices to mitigate the hazard (Dynamic RA). 3. Any related incidents involving possible or actual exposure to CV19 are to be reported as per the Government guidelines	<b>Who is at risk:</b>
	All players/management and officials <input type="checkbox"/>
	All attending <input checked="" type="checkbox"/>
	Roger Conway & Rob Wenham have been appointed as Taunton Town FC COVID-19 officers <b>Match-day contact 07584 670153</b>

Ref	Hazard	RA Required
1	Contracting Covid-19	YES
2	Arriving at the Cygnet Health Care Stadium	YES
3	Responsibilities of those spectating at the match	YES
4	Responsibilities of those managing spectators at the match	YES

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Likelihood		Risk Matrix		
Common, regular or frequent occurrence.	3	3 - Med	6 - High	9 - High
Occasional occurrence.	2	2 - Low	4 - Med	6 - High
Rare or improbable occurrence.	1	1 - Low	2 - Low	3 - Med
Severity		1 - Minor	2 - Serious	3 - Major

<b>High</b>	Improve control measures; consider stopping activity. Activity at this level of risk is to be reported up the Line Management / Command chain.
<b>Medium</b>	Review control measures and improve if reasonably practicable to do so, consider alternative ways of working.
<b>Low</b>	Maintain control measures and review regularly or if there are any changes.

Hazard Ref	RISK Associated with Hazard (How people may be harmed)	Existing Control Measures (Note 2)	Risk Rating	Additional Controls Required (Note 2)	Review period (Note 3)
01	<b>Contracting Covid19</b>	<ul style="list-style-type: none"> <li>All to follow COVID19 Government Guidelines prior to attending Taunton Town FC.</li> <li>All should be aware of Government Guidelines to confirm if COVID19 free of infection, if unsure then that person or persons should not attend.</li> <li>Anyone self-isolating whether due to personal situation or due to others must not attend Taunton Town FC</li> <li>Anyone with a medical condition that could increase their likelihood of catching CV19 must not attend Taunton Town FC</li> <li>Always maintain Social Distancing and keep a minimum of two metres (6ft) apart including when you are seated.</li> <li>Posters are displayed throughout the premises of Taunton Town FC to advise on</li> </ul>	1 x 2	<ul style="list-style-type: none"> <li>Advance notification of the contents of this assessment are available via the Taunton Town FC web site</li> <li>All Spectators &amp; Guests should confirm prior to attending the ground they do not have any of the following symptoms.                             <ul style="list-style-type: none"> <li>A new continuous cough</li> <li>Shortness of breath or sore throat</li> <li>Loss of or change in normal sense of taste or smell</li> <li>Feeling generally unwell</li> <li>Been in close contact with/living with a suspected or confirmed case of COVID-19 in the previous two weeks</li> </ul> </li> <li>If someone becomes unwell at Taunton Town FC with any of the above, they will be sent home immediately and advised to follow the government guidelines.</li> </ul>	<b>Monthly</b>

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		<p>suitable handwashing techniques.</p> <ul style="list-style-type: none"> <li>• Taunton Town FC will supply suitable soap and hand washing material.</li> <li>• Note NHS Guidance is regularly changing as new Information comes to light, the Taunton Town FC COVID officer Managers, Coaches and others involved are to regularly check on the NHS info site for updates.</li> <li>• Hand washing guidance for the recommended 20 seconds and checking on the latest changes to social distances guidance is most important.</li> </ul> <p><a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a></p>		<ul style="list-style-type: none"> <li>• Public use Equipment will be cleaned and sanitised after use.</li> <li>• All waste is to be double bagged, securely tied, kept separate from the isolated individuals for 72 hours and then disposed of via the external general waste bins</li> </ul>	
02	<b>Arriving at the Cygnet Health Care Stadium</b>	<ul style="list-style-type: none"> <li>• All must follow Social Distancing Guidelines and other relevant Government Guidelines.</li> </ul>	1 x 2	<ul style="list-style-type: none"> <li>• Hand sanitiser will be available when arriving and leaving Taunton Town FC</li> <li>• Preferable if persons can cycle or walk to Taunton Town FC</li> <li>• There should be no car sharing with anyone outside your household or support bubble</li> <li>• If participants do have to travel with people outside their household or support bubble, they should try to:</li> <li>• Share the transport with the same people each time</li> <li>• Open the windows for ventilation</li> <li>• Ask the driver and passenger to wear face covering</li> <li>• If attending in a vehicle apply Social Distancing measures when parking. Avoid parking next to a car with occupants but if unavoidable keep two car door widths apart.</li> <li>• If occupants are in an adjacent vehicle wait for them to vacate their vehicle prior</li> </ul>	<b>Monthly</b>

				<p>to getting out.</p> <ul style="list-style-type: none"> <li>• Try to arrive and leave punctually</li> </ul>	
03	<p><b>Responsibilities of those spectating at the match.</b></p>	<ul style="list-style-type: none"> <li>• All must follow Social Distancing Guidelines and other relevant Government Guidelines</li> <li>• Follow the procedures identified at Serial 1 &amp; 2 above.</li> </ul>	1 x 2	<ul style="list-style-type: none"> <li>• Individuals should make themselves familiar with the contents of this Risk Assessment (available via the Club website) and adhere to its recommendations</li> <li>• Individuals must follow all direction, access and/or movement signage as marked or verbally explained to them by stewards/club staff</li> </ul>	Monthly
04	<p><b>Responsibilities of those managing spectators at the match.</b></p>	<ul style="list-style-type: none"> <li>• <b>The first aider</b> must have appropriate PPE and RPE</li> <li>• All those attending should follow the requirements of this risk assessment</li> <li>• Spectators must follow the instructions of match-day stewards and other Club staff</li> <li>• Spectators must follow the provisions of the published 'Ground Regulations'</li> </ul>	1 x 2	<ul style="list-style-type: none"> <li>• If any of the following symptoms are shown, the spectator should be sent home and instructed to follow government guidelines                             <ul style="list-style-type: none"> <li>• Had a high temperature above 37.8C</li> <li>• Developed a new continuous cough</li> <li>• Shortness of breath or sore throat</li> <li>• Loss or change in normal sense of taste or smell</li> <li>• Is feeling unwell</li> </ul> </li> <li>• Sanitisers will be provided at each of the points where spectators could access buildings and should be used each time when entering and leaving these areas.</li> <li>• Social distancing guidelines should be applied</li> <li>• Limit shouting and observe social distancing when speaking</li> </ul>	Monthly

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Assessor		Director		Overall Activity/Process Risk Rating			
Name	Roger Conway	Name	Dominic Stead	<b>Medium</b>			
Position	Taunton Town FC COVID-19 Officer	Position:	Commercial Director				
Date	25 <sup>th</sup> August 2020	Date	1 <sup>st</sup> September 2020				
Sig	Original Signed	Sig	Original signed				
<b>Review (Note 3)</b>							
Date:		Date:		Date:		Date:	
Name:		Name:		Name:		Name:	

**Notes:**

1. If using a 'Generic' risk assessment, Managers, and others involved are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic assessment.
2. Only a reference or simple description of the control measures is required. If the risk assessment identifies the need for additional control measures, the hazard will need to be reassessed once the additional controls have been implemented.
3. Risk Assessments are to be reviewed:
  - at a frequency proportional to the risk (eg. high risk – 6 monthly; medium risk – annually; low risk – every 2 years) **As government amendments to COVID19 are now issued monthly the assessment will be reviewed at least monthly**
  - where required by local instructions/procedures.
  - if the safe execution of the activity relies on stringent supervision and/or adherence to a safe system of work.
  - if there is reason to doubt the effectiveness of the assessment.
  - following an accident/incident or near miss.
  - following significant changes to the task, process, procedure, personnel, Managers, Coaches and others involved.
  - following the introduction of more vulnerable personnel.
  - Prior to use if a "Generic" assessment.

Managers and others involved are to note that they are responsible and take ownership for production of the Risk Assessment and that they are signing to indicate that they consider the risks acceptable and the assessment is suitable and sufficient.